



2020 Norton Friends and Farmers Market COVID-19 Vendor Checklist

The following guidelines are meant to help keep our vendors, customers, and market staff safe during the COVID-19 pandemic. We encourage all vendors to follow these guidelines during the 2020 market season. If you have questions about any of the below guidelines, please contact market managers Michele Knox, (276) 679-0754, or Katie Dunn, (276) 679-1160. Thank you for your help!

- We will still locate all vendors in the farmers market building but we will create 8-10 feet between each vendor space. *Note: If current state guidelines for farmers markets remain in effect until the start of the market season, we might have to locate vendors outside. Current guidelines stipulate that if markets choose to open for on-site sales, they must do so only in outdoor spaces.*
- We will attempt to place all vendors on one side of market building to encourage one-way traffic of customers.
- We will provide each vendor one foldable table that will be placed in front of vendors' display table(s). We are doing this to help create a buffer between customers and vendors. The table we provide can be used by vendors to take orders and exchange money. We will sanitize these tables after every market.
- We ask that vendors regularly disinfect any equipment or tables that you bring with you to the market.
- We ask that vendors not allow customers to touch foods or browse through products.
- We encourage vendors to pre-package products as much as possible to allow for a more streamlined ordering system.
- Due to COVID-19, we will be limiting the market to food vendors only until further notice.
- We strongly encourage vendors to display a menu of their products and prices of those products at their booth for customers to order from. We will also ask that vendors provide market managers with a menu of items and prices of those items so we can place this online a week before each market vendors attend.
- When possible, we encourage vendors to have two people at their booths. This will allow one person to bag produce and the other to handle all money.
- We ask that all vendors wear PPE equipment (masks, gloves) during the market. Masks must cover your nose and mouth.