



Adopt-A-Spot Information

Contact: Adopt-A-Spot Coordinator at (276)679-1160

Goal: To keep the City of Norton litter free through the adoption of public areas by organizations, businesses, and individuals.

1. The Adopt-A-Spot Agreement must be approved by the Adopt-A-Spot Coordinator before the parties begin cleanup.
2. Any community organization, business, or individual (18 years or older) will be allowed to adopt -a-spot for cleanup. The City reserves the right to deny adoption requests, requests for signs or for supplies as it deems necessary.
3. Participants will be required to adopt a location for a minimum of two years and provide at least four cleanups per 12 months.
4. Group members under the age of 18, must be supervised by a member who is 18 years of age or older.
5. Participants are suggested to review safety and other guidelines prior to each cleanup.
6. The City of Norton will provide trash bags, rubber gloves, safety vests, and litter grabbers (if available). The group representative should contact the Adopt-A-Spot coordinator at least a week prior to when they wish to pickup supplies.
7. One sign Adopt-A-Spot sign showing the adopting organization or individual will be installed in the cleanup area.
8. Adopting group will coordinate trash pickup with the Adopt-A-Spot Coordinator.
9. After each cleanup, adopting group must fill out a Clean-Up Report detailing the number of people involved, number of bags collected, and hours spent. Printed forms will be provided by the City of Norton. Completed forms can be dropped off at Norton City Hall located at 618 Virginia Avenue, N.W. or e-mailed to katied@nortonva.org.



Adopt-A-Spot Application

Date: _____

Group/Applicant: _____

Type of Organization: _____

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact's Phone Number: (____) _____

Email: _____

Please provide the address or location in which you wish to adopt:

An Adopt-A-Spot sign showing the adopting organizations name will be provided and installed in the adopted area once your first cleanup has been completed.

_____ **Yes**, we want a sign _____ **No**, we don't want a sign

Exact name and spelling to be printed on the sign:

Participants/Groups must read through and acknowledge the following by initialing:

1. Participants/Groups understand that they are engaging in these cleanup activities at their own risk. ____
2. Participants/Groups will at all times indemnify and save harmless the City of Norton, its employees, agents and officials from claims of injury or other claims of damage to personal property or liability arising out of its acts or omissions or those of its volunteers concerning the Adopt-A-Spot program and agreement. ____
3. Cleanup will be performed in accordance with the Adopt-A-Spot Safety Guidelines. ____
4. The City of Norton may terminate this agreement at any time if the participant is unable to comply by this agreement or at any time there is an unsafe condition. ____
5. Participants/Groups agree to provide 4 cleanups per 12 months. ____

As the representative of the Participants/Group and on its behalf, I acknowledge the above and agree to abide them.

Signature: _____

Date: _____

Office Use Only

Date Received: _____

Location Assigned: _____

Name of Participant: _____

Permission is hereby given to perform cleanup duties for the City of Norton Adopt-A-Spot Program:

Adopt-A-Spot Coordinator: _____

Date: _____

City of Norton

Adopt-A-Spot

618 Virginia Avenue, N.W. • Norton, VA 24273 • (276)679-1160 • Fax: (276)679-3510

katied@nortonva.org



Adopt-A-Spot Safety Guidelines

1. Dress Appropriately : light colored clothing that covers arms and legs are best.
2. Wear closed toe shoes.
3. Wear safety vests provided by the City of Norton.
4. Wear rubber, latex, or leather gloves.
5. If under the age of 18, you must be supervised by a person 18 years of age or older.
6. Participants must work facing oncoming traffic.
7. No litter is to be picked up in the street. Participants will stay clear of traffic at all times.
8. Pick up litter only during daylight hours.
9. Stop work in inclement weather.
10. Do not pick up hazardous or any other chemical materials. (Contact the Adopt-A-Spot Coordinator at (276) 679-1160 and notify them of the location)
11. Be careful of poison ivy, poison oak, etc.
12. Be careful of insects, snakes, bears, and other wildlife.
13. Be sure to take breaks when needed.



Adopt-A-Spot Clean-Up Report

Cleanup Date: _____

Adopting Participant/Group: _____

Adopted Spot Name: _____

Contact Email or Phone Number: _____

Number of People Involved: _____

Total Number of Hours: _____

Total Numbers of Bags Collected: _____

Comments:

Signature: _____

Date: _____