

The regular meeting of the Norton City Council was held in the Council Chambers of the Municipal Building on Tuesday, October 15, 1991, at 7:30 p.m. with Mayor Raines presiding.

Present: Jack Wallace, Robert Raines, William Mays, and Ron McCall

Absent: Linda Sturgill and Kenneth P. Asbury

Also Present: E. W. Ward, City Manager

The invocation was given by the City Manager followed by the Pledge of Allegiance which was led by Fred Ramey.

Upon a motion by William Mays, seconded by Ron McCall, and passed by unanimous vote, Council moved to adopt the minutes of the October 1, 1991 meeting as presented. 15200

There was no response to the Mayor's call for visitors. 15201

The City Manager presented Council with an update on the new City Zoning Ordinance for their use in reviewing this ordinance.

Following a brief discussion, it was the consensus of Council to hold a work session on the proposed Zoning Ordinance on Thursday, November 7th in Council Chambers at 7:00 p.m. The City Manager is to invite the members of the Planning Commission and the Board of Zoning Appeals to attend this work session. 15202

Also, since Election Day is on Council's regular meeting date for the first meeting in November, it was the consensus of Council that only one meeting be held in November and that will be on Tuesday, November 19th.

Council had been given in their packets a copy of a New Grievance Policy and A Resolution of the City Council of the City of Norton, Virginia Adopting a New Grievance Procedure for Municipal Employees which were prepared by the City Attorney. Mr. Ward advised this was basically the same Grievance Policy in use now by the City except for some changes in verbiage. He further advised that the General Assembly as per Section 15.1-7.1 of the Code mandates that all municipalities with 15 or more employees adopt a Grievance Procedure and that both the City Attorney and the City Administration request the adoption of this Grievance Procedure and the resolution. 15203

Following a brief discussion and upon a motion by Ron McCall, seconded by Jack Wallace, and passed by unanimous vote, Council moved to adopt the new Grievance Procedure and A Resolution of the City Council of the City of Norton, Virginia Adopting a New Grievance Procedure for Municipal Employees. (Insert)

Mr. Ward advised that per Section 8-38 of the City Code, working officers of the Fire Department are to be appointed by Council for a one year term after the Fire Department's September meeting. After reading this list of working officers, the City Manager asked Council for their favorable consideration and support of this request. 15204

Following a brief discussion and upon a motion by William Mays, seconded by Ron McCall, and passed by unanimous vote, Council moved to accept the recommendation of the City Manager and appoint the working officers of the Fire Department as submitted by Fire Chief Danny Still.

Mayor Raines commended both the Department and Chief Still.

The City Treasurer had submitted to Council a request for a refund of real estate taxes in the amount of \$397.41 to Riggs Oil Company, Big Stone Gap, Virginia. 15205

Following a brief discussion and upon a motion by Jack Wallace, seconded by

William Mays, and passed by unanimous roll call vote, Council moved to authorize a refund for real estate taxes in the amount of \$397.41 to Riggs Oil Company, Big Stone Gap, Virginia.

Council had been presented with a copy of a check dated September 30, 1991 in the amount of \$150,000 made payable to the Norton City Schools.

Upon a motion by Ron McCall, seconded by William Mays, and passed by unanimous roll call vote, Council moved to confirm a check in the amount of \$150,000.00 made payable to the Norton City Schools.

Upon a motion by William Mays, seconded by Ron McCall, and passed by unanimous roll call vote, Council moved to go into Executive Session to discuss personnel as per 2.1-344(A) (1) of the Code of Virginia, as amended, and Legal as per 2.1-344(A) (7) of the Code of Virginia, as amended.

Mayor Raines declared the meeting in Executive Session.

Upon a motion by Jack Wallace, seconded by Ron McCall, and passed by unanimous vote, Council moved to go back into regular session.

The Clerk then polled each member as to the Certification of Executive Meeting with each member answering aye. The Clerk then read the entire Resolution of Certification of Executive Meeting. Upon a motion by William Mays, seconded by Ron McCall, and passed by unanimous vote, Council moved to adopt A Resolution of the Certification of Executive Meeting. (Insert)

Mayor Raines advised there were no reports to be made pertaining to legal matters.

Mayor Raines opened the floor for nominations to the Norton Industrial Development Authority for a four year term which will expire on May 10, 1995.

Jack Wallace nominated Ms. Gwen Brooks.

Upon a motion by Ron McCall, seconded by William Mays, and passed by unanimous vote, Council moved that the nominations cease.

Mayor Raines declared Ms. Gwen Brooks appointed to the Norton Industrial Development Authority for a four year term which will expire May 10, 1995.

In his comments, the City Manager advised:

Council had been invited by Dr. Al Armentrout, School Superintendent, to a breakfast at the Holiday Inn on Tuesday, October 22, 1991, at 8:00 a.m. and also to the 11th Annual Forum on Education between 4:15 p.m. to 9:00 p.m. at Clinch Valley College. If any member can attend, please advise Dr. Armentrout by Thursday, October 17th.

Tentatively scheduled on November 4, 1991, the Coeburn-Norton-Wise Regional Sewer Authority will begin accepting flow from the City of Norton and we will officially close down our wastewater treatment facilities. The four employees of our wastewater facilities will be transferred to the Coeburn-Norton-Wise Regional Sewer Authority.

There were no comments from Council.

There being no further business to come before the Council, the meeting was adjourned.

R. Robert Raines
Mayor

ATTEST:

Mary D. Brown
Clerk