

**City Council  
Meeting Packet**



**November 5, 2019**

## AGENDA

Norton City Council

November 5, 2019

6:00 P.M.

1. Roll Call
2. Invocation – Rev. Gary Hill
3. Pledge of Allegiance
4. Approval of Minutes
  1. Meeting of October 1, 2019
  2. Meeting of October 15, 2019
5. Audience for Visitors
6. New Business
  - A. A Presentation About the 2020 Census and the Importance of Counting Everyone.
  - B. Request for Real and Personal Property Tax Exemption for Family Crisis Support Service, Inc.
  - C. Request for Additional Funds for Downtown Façade Improvement Program.
  - D. A Request to Refund Over-Assessed Real Estate Taxes.
  - E. Confirmation of a Check/Transfer in Excess of \$100,000.

F. Closed Meeting for Personnel as Per Section 2.2-3711 (A) (1), Consultation with Legal Counsel and Briefings by Staff Members or Consultants Pertaining to Actual or Probable Litigation, Where Such Consultation or Briefing in Open Meeting Would Adversely Affect the Negotiating or Litigating Posture of the Public Body as Per Section 2.2-3711 (A) (7), and Section 2.2-3711 (A) (3) of the Code of Virginia as Amended, Discussion or Consideration of the Acquisition of Real Property for a Public Purpose, or of the Disposition of Publically Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body.

1. Appointment to the Norton Industrial Development Authority to Fill the Unexpired Term of Charles Graham Whose Term Expires 5/10/21.
2. Evaluation of the City Manager.
7. Comments by the City Manager, City Attorney, and City Council.
8. Adjournment.

The regularly scheduled meeting of the Norton City Council was held Tuesday, October 1, 2019, at 6:00 p.m., in the Municipal Council Chambers with Mayor Joseph Fawbush presiding.

Present: William Mays, Robert Fultz, Jr., Joseph Fawbush, and Mark Caruso

Also Present: Fred L. Ramey, Jr., City Manager

Absent: Delores Belcher

The invocation was given by Pastor Roger Sloce and was followed by the Pledge of Allegiance led by Police Chief James Lane.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by the following vote: YES – Mays, Fultz, Fawbush, and Caruso, NO – None, ABSENT – Belcher, council moved to adopt the minutes of the September 17, 2019, meeting as presented.

There was no response to the Mayor's Call for Visitors.

At this time, Mayor Fawbush asked for the consensus of council to amend the agenda to include, under Item 7-E-1, consideration of Wise County/City of Norton Health Department request for city council sponsorship of a rabies clinic.

It was the consensus of council to amend the agenda to include under Item 7-E-1, consideration of Wise County/City of Norton Health Department request for city council sponsorship of a rabies clinic.

Mr. Ramey said at the September 17<sup>th</sup> meeting that council considered a draft resolution in support of the Community Remembrance Project and decided to add Councilman Fultz's recommendations regarding Norton native Bruce Crawford. Mr. Ramey said he prepared a redraft that includes information on Mr. Crawford, but he would like to work with Preston Mitchell, who presented the Community Remembrance Project at the September 17<sup>th</sup> meeting, to add Mr. Mitchell's comments about Bruce Crawford to the resolution.

It was the consensus of council to table Item 6-A to allow Mr. Ramey the opportunity to meet with Preston Mitchell to add Mr. Mitchell's remarks to the resolution regarding Bruce Crawford.

The next agenda item was a presentation by the AmeriCorps/National Civilian Conservation Corps Team Bayou 5.

Mr. Ramey said Team Bayou 5 was introduced to council at the September 17<sup>th</sup> meeting and that the city appreciates the work they have performed for the city.

Team Leader Zack Thompson told council the team has completed over a half-a-mile on the Campground Trail System and they have enjoyed being based in the city and visiting different places in the area. He then informed council about the different aspects of working on the trail system and volunteering, while other team members told council about working the Naturalist Rally, the upcoming Hellbender race, the Woodbooger Festival, recruiting area youth for AmeriCorps, and showed a video of the team working on the Campground Trail.

On behalf of council, Mayor Fawbush thanked Team Bayou 5 for their work in the city and for being good community advocates. He presented a plaque to each member and a group

photo was taken with council. Council then thanked the AmeriCorps team for their service to the community.

Council had been presented a Virginia Department of Health (VDH) 2020 Drinking Water Construction/Financial Assistance Funding Offer for Clear Creek Phase III Waterline Replacement Project.

The city manager, via a PowerPoint presentation, showed the Phase III Waterline replacement which would extend from a section on Liberty Avenue to Fox Run and would include the addition of two fire hydrants. He said VDH has offered a grant/loan funding package for the total waterline replacement budget totaling \$155,956. The city manager said the city has been approved for \$77,978, as a principal forgiveness (grant) and \$77,978, as a loan for a term of 30 years and an interest rate of 2.5 percent. Mr. Ramey noted there is the possibility of a 2.3 percent interest rate at a term of 30 years depending upon the loan package being closed within 12 months of the award letter. He said city administration's recommendation is to approve the funding package.

After a brief discussion, it was the consensus of council to approve the funding package and authorize city administration to work on the terms of the loan.

Upon a motion by Councilman Caruso, seconded by Councilman Fultz, and passed by the following roll call vote: YES – Mays, Fultz, Fawbush, Caruso, NO – None, ABSENT – Belcher, council moved to authorize the city manager to execute the Virginia Department of Health 2020 Drinking Water Construction/Financial Assistance Funding Offer for Clear Creek Phase III Waterline Replacement Project.

The next agenda item was an authorization to refund erroneously assessed 2019 Personal Property Taxes.

Mr. Ramey said the Commissioner of Revenue has determined that 2019 personal property taxes for Dwayne Mac Hopkins were erroneously assessed, so a refund in the amount of the \$210.00 is due to Mr. Hopkins.

Upon a motion by Councilman Mays, seconded by Councilman Caruso, and passed by unanimous roll call vote, council authorized a refund to Dwayne Mac Hopkins for erroneously assessed 2019 personal property taxes in the amount of \$164.64.

Council had been presented in their packets two erroneously assessed 2019 Real Estate Public Service Taxes.

The city manager said the State Corporation had not provided an assessed value prior to the city's first-half Real Estate Public Service Tax billing, so a correct assessment could not be determined. Therefore, refunds are due to Cellco Partnership for Real Estate Public Service Taxes in the amount of \$263.57, and to Windstream KDL for Real Estate Public Service Taxes in the amount of \$86.90.

Upon a motion by Councilman Caruso, seconded by Councilman Fultz, and passed by the following unanimous roll call vote: YES – Mays, Fultz, Fawbush, Caruso, NO – None, ABSENT - Belcher, council authorized refunds for erroneously assessed 2019 Real Estate Public Service Taxes to Cellco Partnership in the amount of \$263.57 and to Windstream KDL in the amount of \$86.90.

The city manager stated it was time to discuss the 2020 Independence Day fireworks display and he noted that July 4, 2020, is on a Saturday.

Mr. Ramey said the city has three options to consider 2020 for the Independence Day Celebration: Saturday, June 27<sup>th</sup>, Friday, July 3<sup>rd</sup>, and Sunday, July 5<sup>th</sup>. He noted June 27<sup>th</sup> was the only date that did not have a rescheduling conflict for the next day due to weather.

After a brief discussion, it was the consensus of council to hold the 2020 Independence Day Celebration on Friday, July 3<sup>rd</sup>, and to increase the budget from \$12,000 to \$15,000.

The city manager advised he was contacted by LENOWISCO Health District and the agency is concerned about the presence of rabies in the area. The director is requesting that the city sponsor a rabies clinic on Saturday, October 26, 2019, at Powell Valley Animal Hospital in Big Stone Gap. The city manager said the health department will advertise and handle all activities related to the clinic at no cost to the city.

Upon a motion by Councilman Caruso, seconded by Councilman Mays, and passed by unanimous vote, council moved to approve the request from LENOWISCO Health District to sponsor a rabies clinic on Saturday, October 26, 2019, at Powell Valley Animal Hospital in Big Stone Gap.

In packets for council consideration was a check to W-L Construction and Paving, Inc., dated August 9, 2019, in the amount of \$112,637.62, to cover first-half FY20 paving and purchasing asphalt for patching by city crews.

Upon a motion by Councilman Fultz, seconded by Councilman Mays, and passed by unanimous roll call vote, council moved to confirm the check to W-L Construction and Paving, Inc., as stated above.

Upon a motion by Councilman Mays, seconded by Councilman Caruso, and passed by the following unanimous roll call vote: YES – Mays, Fultz, Fawbush, Caruso, NO – None, ABSENT – Belcher, council moved to go into closed meeting for Personnel as per Section 2.2-3711 (A) (1), consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body as per Section 2.2-3711 (A) (7) and for the Discussion or Consideration of the Acquisition of Real Property for a Public Purpose, or of the Disposition of Publicly Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body as per Section 2.2-3711 (A) (3), of the Code of Virginia, as amended.

Mayor Fawbush declared council in closed meeting.

Upon a motion by Councilman Caruso, seconded by Councilman Fultz, and passed by unanimous vote, council moved to go back into open meeting.

Mayor Fawbush declared council back in open meeting.

The clerk polled each member of council as to the Certification of Closed Meeting with each answering yes. The clerk then read a Resolution of the Certification of Closed Meeting.

Upon a motion by Councilman Mays, seconded by Councilman Caruso, and passed by unanimous vote, council moved to adopt A Resolution of the Certification of Closed Meeting. (Insert)

Mayor Fawbush opened the floor for nominations to the Mountain Empire Older Citizens Advisory Board for a two-year term to expire on September 15, 2021.

Councilman Caruso nominated Michele Knox to be reappointed to the Mountain Empire Older Citizens Advisory Board for a two-year term to expire on September 15, 2021.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by unanimous vote, council moved that the nominations cease.

Mayor Fawbush declared Michele Knox reappointed to the Mountain Empire Older Citizens Advisory Board for a two-year term to expire on September 15, 2021.

In comments from the city manager:

Mr. Ramey said the city is waiting on the contractor to begin milling the 11<sup>th</sup> Street tennis courts so city crews can begin removing the poles. He said city and school representatives met to discuss a color scheme for the new courts and Dr. Wohlford asked if a logo could be placed on the courts. Mr. Ramey advised he is looking into the superintendent's request. He noted that a black coated fence will replace the old fencing around the tennis courts and new signage will be installed.

Mr. Ramey advised council that September has been the driest month so far for 2019. He said the city has a total of 73 million gallons of water in the reservoirs, and that the city has started purchasing water from Wise County Public Service Authority.

Mr. Ramey said the city hosted an Aid Station Meeting for Cloudsplitter Ultra 100 Trail Race volunteers on September 24<sup>th</sup>, and as of today, 131 runners had registered for the race.

Mr. Ramey told council Dixie Sturgill Hill, retired paraprofessional from Norton Elementary and Middle School, passed away today, October 1<sup>st</sup>. He said Mrs. Hill's husband Jim Hill served many years on Norton Police Department's Auxiliary Police Department.

Mr. Ramey said he provided council with the latest traffic counts for Flag Rock Recreation Area and High Knob, and also provided a sample ballot of the upcoming November local election for their review.

Mr. Ramey said upcoming events include the High Knob Hellbender and the Woodbooger Festival scheduled for Saturday, October 5<sup>th</sup>.

He said the Virginia Municipal League (VML) Conference is planned for October 6<sup>th</sup> and 7<sup>th</sup> in Roanoke.

Mr. Ramey told council the Cloudsplitter Ultra 100 Trail Race is scheduled for October 12<sup>th</sup> and 13<sup>th</sup>.

The following comments were made by council members:

Councilman Fultz noted that before council meets again, the High Knob Hellbender, the Woodbooger Festival, and the Cloudsplitter Ultra 100 Trail Race will have taken place and it will be a busy two weeks for the city.

He said John I. Burton Raiders will be hosting the Eastside Spartans Friday, October 4<sup>th</sup> for John I. Burton Hall of Fame Inductee introductions with the hall of fame dinner following on Saturday at Hotel Norton.

Councilman Fultz said John I. Burton High School's homecoming will be Friday, October 11<sup>th</sup>, and the homecoming parade is scheduled for Wednesday, October 9<sup>th</sup>.

At this time, Councilman Caruso noted the annual Kiwanis Spaghetti Supper is also scheduled for Friday, October 4<sup>th</sup>.

Councilman Fultz also noted he drove downtown on the evenings of Friday, September 27<sup>th</sup> and Saturday, September 28<sup>th</sup> and the city center was crowded with people visiting local restaurants.

Councilman Caruso echoed Councilman Fultz's comments that the next couple weeks will be busy for the city. He stated to Chief Lane that the Police Department will have an increase in visitors and that his department will be the city's "ambassadors in uniform."

At this time, Mr. Ramey said council members were invited to the Cloudsplitter kickoff on the evening of Friday, October 11<sup>th</sup>, and that he would send members a reminder email.

Mayor Fawbush said there seems to be more excitement and participation in the Woodbooger Festival this year. He said he received a message from a lady in Alaska who will be visiting family in Lee County on the weekend of October 5<sup>th</sup>, and that she stated she explicitly scheduled her trip on October 5<sup>th</sup> so she could attend the Woodbooger Festival.

Mayor Fawbush shared that he would be speaking again this Wednesday, October 2<sup>nd</sup> on WLSR Radio at 8:30 a.m., and WAXM Radio at 9:00 a.m.

There being no further business to come before council, the meeting adjourned.

CITY OF NORTON, VIRGINIA

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Joseph Fawbush, Mayor

ATTEST:

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Rebecca K. Coffey, Clerk of Council

The regularly scheduled meeting of the Norton City Council was held Tuesday, October 15, 2019, at 6:00 p.m., in the Municipal Council Chambers with Mayor Joseph Fawbush presiding.

Present: William Mays, Robert Fultz, Jr., Joseph Fawbush, and Delores Belcher

Also Present: Fred L. Ramey, Jr., City Manager

Absent: Mark Caruso

The invocation was given by city manager and was followed by the Pledge of Allegiance led by Fire Chief Todd Lagow.

Due to emergencies in the clerk's family, the adoption of the October 1, 2019 minutes was tabled until the next meeting on November 5, 2019.

There was no response to the Mayor's Call for Visitors.

Mr. Ramey said council tabled a draft resolution in support of the Community Remembrance Project at the October 1<sup>st</sup> meeting because members felt it was important to highlight the efforts of Bruce Crawford, editor of the Crawford Weekly Newspaper in Norton, to stop lynchings. Mr. Ramey told council he still has not had the opportunity to meet with Preston Mitchell about including his knowledge on Bruce Crawford's efforts due to Mr. Mitchell having had a medical procedure. Mr. Ramey said with council's permission he would like to table the Community Remembrance Project Resolution again to give him and Mr. Mitchell an opportunity to work together on the resolution.

It was the consensus of council to table Item 6-A, A Resolution in Support of the Community Remembrance Project.

The next agenda item was the appointment of working officers of the Norton Fire Department.

The city manager said the Virginia State Code requires council's approval of working officers for the Norton Fire Department. He then recognized Fire Chief Todd Lagow who presented council with a list of working officers of the department for the fiscal year 2019-2020. Chief Lagow advised there had been three changes on this list: first, per his request, move Assistant Fire Chief Marty Hagy to captain; second change, move Buddy Cash from captain to assistant fire chief to take the place of Marty Hagy; and three, add Paul Wheatley as lieutenant to take the lieutenant position of Cody McElroy who has left the department.

After a brief discussion regarding membership, response times, and calls, Councilman Mays made a motion to accept and approve the 2019-2020 List of Working Officers for Norton Fire Department. The motion was seconded by Councilwomen Belcher, and passed by unanimous vote, with council approving the list of working officers as presented.

The city manager told council Chapter 8 – Article II of the Norton City Code related to the Fire Department should be reviewed for possible updating. He said with council's permission he would like to review this code section with fire department leadership and City Attorney William Bradshaw and bring recommended changes to council for consideration.

It was the consensus of council to authorize the city manager to review Chapter 8 – Article II of the Norton City Code related to the Fire Department with Norton Fire Department leadership and City Attorney William Bradshaw and bring any recommended changes to council for consideration and approval.

Council had been presented in their packet with a request from the Commissioner of the Revenue to refund an erroneously assessed 2019 Personal Property Tax.

The Commissioner of Revenue determined that Personal Property Tax Relief (PPTRA) was not applied to the original 2019 personal property tax ticket for HVT Inc. A refund in the amount of the \$229.40 is due to HVT Inc.

Upon a motion by Councilwoman Belcher, seconded by Councilman Fultz, and passed by unanimous roll call vote, council authorized a refund to HVT Inc., in the amount of \$229.40 for erroneously assessed 2019 personal property taxes.

Mr. Ramey advised council that as of July 1, 2019, the Virginia General Assembly now requires all local elected officials to complete training on the Virginia Conflict of Interest of Act once every two years. Any local elected official that is already in office as of July 1, 2019, has until December 31, 2019 to complete their first training. Any local elected official that takes office after July 1, 2019, must take their first training within two months of assuming office. The online training is provided by the Virginia Conflict of Interest and Ethics Advisory Council. Mr. Ramey said the clerk must maintain records on each member showing training has been completed including the date of the training sessions for a period of five years. A copy of the 2019-20 VML Edition of the Virginia Freedom of Information Act, Virginia Conflict of Interests Act and the Virginia Public Records Act was shared with City Council in the meeting packet.

After a brief discussion, Mr. Ramey told council he would email a link to each member to complete the required online training.

In packets for council consideration was a transfer to Norton City Schools, dated August 27, 2019, in the amount of \$200,000, to cover August 2019 payroll expenditures.

Upon a motion by Councilman Mays, seconded by Councilwoman Belcher, and passed by unanimous roll call vote, council moved to confirm the transfer to Norton City Schools, as stated above.

Upon a motion by Councilwoman Belcher, seconded by Councilman Fultz, and passed by the following unanimous roll call vote: YES – Mays, Fultz, Fawbush, Belcher, NO – None, ABSENT – Caruso, council moved to go into closed meeting for Personnel as per Section 2.2-3711 (A) (1), consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body as per Section 2.2-3711 (A) (7), and for the Discussion or Consideration of the Acquisition of Real Property for a Public Purpose, or of the Disposition of Publicly Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body as per Section 2.2-3711 (A) (3), of the Code of Virginia, as amended.

Mayor Fawbush declared council in closed meeting.

Upon a motion by Councilman Mays, seconded by Councilwoman Belcher, and passed by unanimous vote, council moved to go back into open meeting.

Mayor Fawbush declared council back in open meeting.

The clerk polled each member of council as to the Certification of Closed Meeting with each answering yes. The clerk then read a Resolution of the Certification of Closed Meeting.

Upon a motion by Councilman Fultz, seconded by Councilman Mays, and passed by unanimous vote, council moved to adopt A Resolution of the Certification of Closed Meeting. (Insert)

In comments from the city manager:

Mr. Ramey provided a reservoir update noting that the city has a total of 66.5 million gallons of water. He said staff will continue to monitor water reserves and the city continues to purchase water from the Wise County Public Service Authority (PSA)

Mr. Ramey said the High Knob Hellbender was held Saturday, October 5<sup>th</sup> with 70 runners participating in the race.

Mr. Ramey said the Cloudsplitter Ultra 100 Trail Race held October 12<sup>th</sup> and 13<sup>th</sup> had 134 runners registered representing 27 states, the District of Columbia, and the countries of Canada, Mexico, and Ireland. He stated city administration was very proud of all the volunteers and emergency personnel who assisted with the race.

He said he provided council with the October Retail Sales Tax Report for council's review.

Mr. Ramey said the Halloween Bash in the city park is scheduled for Saturday, October 19<sup>th</sup> with Councilman Fultz slated to be the master of ceremonies.

The following comments were made by council members:

Councilman Mays said he would like to thank all the volunteers who have helped with all the events held in the city the past two weeks. He said the volunteerism shows our community working together to ensure safe and successful events. He also thanked those individuals in the county that volunteered to help as well.

Councilman Fultz echoed the thoughts of the city manager and Councilman Mays regarding community volunteers who helped with the Hellbender, the Woodbooger Festival, and the Cloudsplitter Ultra 100 Trail Race, and he also thanked the City's Public Works Department for the many hours they worked to make the events successful. He also thanked the City's police fire and public works departments for assisting with the John I. Burton Homecoming Parade held Wednesday, October 9<sup>th</sup>, ensuring the safety of participants and spectators by providing traffic control.

Councilman Fultz said he worked the High Knob Tower aid station for the Cloudsplitter Ultra 100 Trail Race and it was much busier than the previous year due to the two aid stations in close proximity to the tower being closed for this year's race. He said the runners brought family and friends with them to the area which created a big economic impact for the city as well as the other events held the past two weeks. He especially thanked Fire Chief Todd Lagow for the improved communication capability for the events.

Mayor Fawbush thanked and expressed appreciation to the city's public works and parks and recreation departments, and emergency services for their efforts to ensure the events for the past two weeks were successful.

Mayor Fawbush said the Woodbooger Festival was successful with 514 attending this year's festival from eastern Kentucky, eastern Tennessee, and southwest Virginia. He thanked Buddy Cash for providing an aid station at the festival and said he received positive comments about the festival and that attendees had a good time at this year's event. Mayor Fawbush said admission to this year's festival was free due to the support of area sponsors, and he thanked them for their financial support of this year's Woodbooger Festival. He thanked Finance Director Jeff Shupe for tracking the festival's finances and Police Chief James Lane for his department's presence ensuring everyone's safety.

Mayor Fawbush said the city is coming upon the Christmas season with the parade and Tree Lighting Ceremony scheduled in December.

There being no further business to come before council, the meeting adjourned.

CITY OF NORTON, VIRGINIA

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Joseph Fawbush, Mayor

ATTEST:

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Rebecca K. Coffey, Clerk of Council

# Inter-Office Memo



**To:** City Council

**From:** Fred L. Ramey, Jr. *FR*

**CC:**

**Date:** November 1, 2019

**Re:** 2020 Census

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US Census Bureau Partnership Specialist, Carol Caruso, will be in attendance and provide City Council with an update on the 2020 Census and the importance of counting everyone.

Please let me know if you have any questions.

Thank You.

**Adkins & Hunnicutt**

A Professional Corporation Incorporated Under the Name Adkins, Elkins & Hunnicutt, P.C.

**Attorneys at Law**  
**630 Park Avenue, N.W.**  
**P.O. Box 626**  
**Norton, Virginia 24273**

J. Marty Adkins  
Joseph F. Hunnicutt  
Tel. (276) 679-0696  
Fax (276) 679-4267  
E-Mail: aeh.aehesq@verizon.net

September 24, 2019

City of Norton Commissioner Of Revenue  
Judy Miller  
P. O. Box 618  
Norton, VA. 24273

**RE: FAMILY CRISIS SUPPORT SERVICE, INC.**

Dear Judy:

Please be advised that I am the agency attorney and registered agent for FCSS.

FCSS owns certain property in its name and in the name of the Advocate Center Inc., within Wise County and the City of Norton. Attached please find the tax tickets to the property.

FCSS is a § 501(C)(3) organization that gets the majority of its funding from State grants but provides all its services locally, while getting minimal local or government financial assistance.

No State or Federal grants allow FCSS to apply for funding to pay any local taxes, therefore the cost of these taxes cannot be included in any grant request.

Since there is no funding available for local taxes, FCSS is requesting that all property they currently own be classified as exempt from taxation. Pursuant to VA. code § 58-1-3651 FCSS qualifies to have its property exempt. Therefore, FCSS respectfully request that it be exempt from all local real estate and personal property taxes.

Thank you for your consideration. Please let me know your decision prior to the tax due date of October 15, 2019.

If you have any questions please feel free to contact my office.

Sincerely,  
ADKINS & HUNNICUTT



J. Marty Adkins

JMA/pjp

9/5/2019

Code of Virginia  
Title 58.1. Taxation  
Chapter 36. Tax Exempt Property

**§ 58.1-3651. Property exempt from taxation by classification or designation by ordinance adopted by local governing body on or after January 1, 2003.**

A. Pursuant to subsection 6 (a)(6) of Article X of the Constitution of Virginia, on and after January 1, 2003, any county, city, or town may by designation or classification exempt from real or personal property taxes, or both, by ordinance adopted by the local governing body, the real or personal property, or both, owned by a nonprofit organization, including a single member limited liability company whose sole member is a nonprofit organization, that uses such property for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes. The ordinance shall state the specific use on which the exemption is based, and continuance of the exemption shall be contingent on the continued use of the property in accordance with the purpose for which the organization is classified or designated. No exemption shall be provided to any organization that has any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, or national origin.

B. Any ordinance exempting property by designation pursuant to subsection A shall be adopted only after holding a public hearing with respect thereto, at which citizens shall have an opportunity to be heard. The local governing body shall publish notice of the hearing once in a newspaper of general circulation in the county, city, or town where the real property is located. The notice shall include the assessed value of the real and tangible personal property for which an exemption is requested as well as the property taxes assessed against such property. The public hearing shall not be held until at least five days after the notice is published in the newspaper. The local governing body shall collect the cost of publication from the organization requesting the property tax exemption. Before adopting any such ordinance the governing body shall consider the following questions:

1. Whether the organization is exempt from taxation pursuant to § 501(c) of the Internal Revenue Code of 1954;
2. Whether a current annual alcoholic beverage license for serving alcoholic beverages has been issued by the Board of Directors of the Virginia Alcoholic Beverage Control Authority to such organization, for use on such property;
3. Whether any director, officer, or employee of the organization is paid compensation in excess of a reasonable allowance for salaries or other compensation for personal services which such director, officer, or employee actually renders;
4. Whether any part of the net earnings of such organization inures to the benefit of any individual, and whether any significant portion of the service provided by such organization is generated by funds received from donations, contributions, or local, state or federal grants. As used in this subsection, donations shall include the providing of personal services or the contribution of in-kind or other material services;
5. Whether the organization provides services for the common good of the public;

6. Whether a substantial part of the activities of the organization involves carrying on propaganda, or otherwise attempting to influence legislation and whether the organization participates in, or intervenes in, any political campaign on behalf of any candidate for public office;

7. The revenue impact to the locality and its taxpayers of exempting the property; and

8. Any other criteria, facts and circumstances that the governing body deems pertinent to the adoption of such ordinance.

C. Any ordinance exempting property by classification pursuant to subsection A shall be adopted only after holding a public hearing with respect thereto, at which citizens shall have an opportunity to be heard. The local governing body shall publish notice of the hearing once in a newspaper of general circulation in the county, city, or town. The public hearing shall not be held until at least five days after the notice is published in the newspaper.

D. Exemptions of property from taxation under this article shall be strictly construed in accordance with Article X, Section 6 (f) of the Constitution of Virginia.

E. Nothing in this section or in any ordinance adopted pursuant to this section shall affect the validity of either a classification exemption or a designation exemption granted by the General Assembly prior to January 1, 2003, pursuant to Article 2 (§ 58.1-3606 et seq.), 3 (§ 58.1-3609 et seq.) or 4 (§ 58.1-3650 et seq.) of this chapter. An exemption granted pursuant to Article 4 (§ 58.1-3650 et seq.) of this chapter may be revoked in accordance with the provisions of § 58.1-3605.

2003, c. 1032; 2004, c. 557; 2015, cc. 38, 730; 2018, c. 29.



**CITY OF NORTON TREASURER**  
 Barbara Muir, MGT  
 P.O. Box 618  
 Norton, VA 24273  
 Phone: (276) 679-7246

TAX YEAR 2019

17

| Ticket # | Account Number |
|----------|----------------|
| 705      | 1960           |

**REAL ESTATE TAX STATEMENT**

**DUE DATE October 15, 2019**

\*000745/1--S 4--B 1



**FAMILY CRISIS SUPPORT SERV. INC.**  
 701 KENTUCKY AVE SE  
 NORTON VA 24273-2811

The Treasurer only collects taxes, does not assess property, fix valuations, set rates or grant exemptions and has no authority to make changes to the tax roll.

**Inquiries on Assessments and Address Changes, contact the Commissioner of the Revenue's office at 276-679-0031.**

Second half 2019 Real Estate taxes due by October 15, 2019.

If paid after due date, add penalty of:

- Assessed tax \$10.00 or under - no more than tax
- Assessed tax \$10.00 - \$100.00 - \$10.00 minimum
- Assessed tax over \$100.00 - 10% of tax

Interest is 10% per year beginning October 17, 2019.

Code of Virginia 58.1-3913 Delinquent tax **MUST** be paid First.

If check is not honored by bank, receipt is void. 1 of 1

See the back of this notice for payment options and additional information.

| Site | Land  | Building and Improvements | Total Value | Annual Tax | Map Number and Description            |
|------|-------|---------------------------|-------------|------------|---------------------------------------|
| 90   | 10500 | 57400                     | 67900       | 611.10     | 439 2 6 1,2,3<br>L 1,2 & 3 B 6 C.CRK. |

| #  | Tax Year | Ticket Number | TAX    | Adjustments & Payments | TOTAL DUE     |
|--|----------|---------------|--------|------------------------|---------------|
|  | 2019     | 705           | 305.55 |                        | 305.55        |
| <b>SECOND HALF - TOTAL DUE BY October 15, 2019</b> |          |               |        |                        | <b>305.55</b> |

Return this stub with payment

**CITY OF NORTON  
 2019 REAL ESTATE TAX**

FAMILY CRISIS SUPPORT SERV. INC.

| Site | Land  | Building and Improvements | Total Value | Annual Tax | Map Number and Description            |
|------|-------|---------------------------|-------------|------------|---------------------------------------|
| 90   | 10500 | 57400                     | 67900       | 611.10     | 439 2 6 1,2,3<br>L 1,2 & 3 B 6 C.CRK. |

| #  | Tax Year | Ticket Number | TAX    | Adjustments & Payments | TOTAL DUE     |
|--|----------|---------------|--------|------------------------|---------------|
|  | 2019     | 705           | 305.55 |                        | 305.55        |
| <b>SECOND HALF - TOTAL DUE BY October 15, 2019</b> |          |               |        |                        | <b>305.55</b> |



CITY OF NORTON TREASURER  
 Barbara Muir, MGT  
 P.O. Box 618  
 Norton, VA 24273  
 Phone: (276) 679-7246

TAX YEAR 2019

18

| Ticket # | Account Number |
|----------|----------------|
| 706      | 62             |

REAL ESTATE TAX STATEMENT

**DUE DATE October 15, 2019**

\*000746/2--S 4--B 1



FAMILY CRISIS SUPPORT SERVICES, INC  
 701 KENTUCKY AVE SE  
 NORTON VA 24273-2811

The Treasurer only collects taxes, does not assess property, fix valuations, set rates or grant exemptions and has no authority to make changes to the tax roll.

Inquiries on Assessments and Address Changes, contact the Commissioner of the Revenue's office at 276-679-0031.

Second half 2019 Real Estate taxes due by October 15, 2019.

If paid after due date, add penalty of:

- Assessed tax \$10.00 or under - no more than tax
- Assessed tax \$10.00 - \$100.00 - \$10.00 minimum
- Assessed tax over \$100.00 - 10% of tax

Interest is 10% per year beginning October 17, 2019.

Code of Virginia 58.1-3913 Delinquent tax **MUST** be paid First.

If check is not honored by bank, receipt is void. 1 of 2

the back of this notice for payment options and additional information.

| ax<br>ate | Land  | Building and<br>Improvements | Total Value | Annual Tax | Map Number and Description      |
|-----------|-------|------------------------------|-------------|------------|---------------------------------|
| .90       | 20000 | 227300                       | 247300      | 2225.70    | 469 A 18<br>HAWTHORNE STORE LOT |

| ie #   | Tax Year | Ticket Number | TAX     | Adjustments<br>& Payments | TOTAL DUE |
|--|----------|---------------|---------|---------------------------|-----------|
|  | 2019     | 706           | 1112.85 |                           | 1112.85   |
| <b>SECOND HALF - TOTAL DUE BY October 15, 2019</b> |          |               |         |                           | 1112.85   |

Return this stub with payment

**CITY OF NORTON  
 2019 REAL ESTATE TAX**

FAMILY CRISIS SUPPORT SERVICES, INC

| ax<br>ite | Land  | Building and<br>Improvements | Total Value | Annual Tax | Map Number and Description      |
|-----------|-------|------------------------------|-------------|------------|---------------------------------|
| 90        | 20000 | 227300                       | 247300      | 2225.70    | 469 A 18<br>HAWTHORNE STORE LOT |

| ie #   | Tax Year | Ticket Number | TAX     | Adjustments<br>& Payments | TOTAL DUE |
|--|----------|---------------|---------|---------------------------|-----------|
|  | 2019     | 706           | 1112.85 |                           | 1112.85   |
| <b>SECOND HALF - TOTAL DUE BY October 15, 2019</b> |          |               |         |                           | 1112.85   |



CITY OF NORTON TREASURER

Barbara Muir, MGT  
P.O. Box 618  
Norton, VA 24273  
Phone: (276) 679-7246

TAX YEAR 2019

19

| Ticket # | Account Number |
|----------|----------------|
| 707      | 61             |

REAL ESTATE TAX STATEMENT

**DUE DATE October 15, 2019**

000746/2--S 4--B 1

FAMILY CRISIS SUPPORT SERVICES, INC  
701 KENTUCKY AVE SE  
NORTON VA 24273-2811

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Code of Virginia 58.1-3913 Delinquent tax **MUST** be paid First.

If check is not honored by bank, receipt is void. 2 of 2

the back of this notice for payment options and additional information.

| ax<br>ate | Land | Building and<br>Improvements | Total Value | Annual Tax | Map Number and Description      |
|-----------|------|------------------------------|-------------|------------|---------------------------------|
| .90       | 6500 | 0                            | 6500        | 58.50      | 469 A 19<br>HAWTHORNE 1.0 ACRES |

| ie #   | Tax Year | Ticket Number | TAX   | Adjustments<br>& Payments | TOTAL DUE |
|--|----------|---------------|-------|---------------------------|-----------|
|  | 2019     | 707           | 29.25 |                           | 29.25     |
| <b>SECOND HALF - TOTAL DUE BY October 15, 2019</b> |          |               |       |                           | 29.25     |

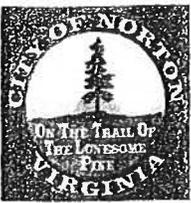
Return this stub with payment

**CITY OF NORTON  
2019 REAL ESTATE TAX**

FAMILY CRISIS SUPPORT SERVICES, INC

| ax<br>ate | Land | Building and<br>Improvements | Total Value | Annual Tax | Map Number and Description      |
|-----------|------|------------------------------|-------------|------------|---------------------------------|
| .90       | 6500 | 0                            | 6500        | 58.50      | 469 A 19<br>HAWTHORNE 1.0 ACRES |

| ie #   | Tax Year | Ticket Number | TAX   | Adjustments<br>& Payments | TOTAL DUE |
|--|----------|---------------|-------|---------------------------|-----------|
|  | 2019     | 707           | 29.25 |                           | 29.25     |
| <b>SECOND HALF - TOTAL DUE BY October 15, 2019</b> |          |               |       |                           | 29.25     |



CITY OF NORTON TREASURER

Barbara Muir, MGT  
P.O. Box 618  
Norton, VA 24273  
Phone: (276) 679-7246

TAX YEAR 2019

20

|               |                |
|---------------|----------------|
| Ticket Number | Account Number |
| 91            | 11177          |

PERSONAL PROPERTY TAX STATEMENT

**DUE DATE October 15, 2019**

\*001700/1--S 6--B 1

The Treasurer only collects taxes, does not assess property, fix valuations, set rates or grant exemptions and has no authority to make changes to the tax roll.

 ADVOCATE CENTER, INC.  
701 KENTUCKY AVE SE  
NORTON VA 24273-2811

**Inquiries on Assessments and Address Changes, contact the Commissioner of the Revenue's office at 276-679-0031.**

Personal Property taxes are due by Oct. 15, 2019.

If paid after due date, add penalty of:

Assessed tax \$10.00 or under - no more than tax

Assessed tax \$10.00 - \$100.00 - \$10.00 minimum

Assessed tax over \$100.00 - 10% of tax

the back of this notice for payment options and additional information.

Rates per \$100 PP - \$2.05 MH - \$.90 MT - \$2.05

QUALIFIED FOR CAR TAX RELIEF = Y

Interest is 10% per year beginning October 17, 2019.

Code of Virginia 58.1-3913 Delinquent tax **MUST** be paid First.

| DESCRIPTION                    |   | ASSESSED VALUE | ASSESSED TAX | TAX RELIEF | TAX DUE | LICENSE FEE * | AMOUNT DUE |               |
|--------------------------------|---|----------------|--------------|------------|---------|---------------|------------|---------------|
| 9 MT2019                       |   | 500            | 10.25        |            | 10.25   |               | 10.25      |               |
| 8 HONDA CR-V 3CZRE48588G701225 | N | 6275           | 128.64       |            | 128.64  | 25.00         | 153.64     |               |
| <b>TOTALS</b>                  |   |                |              |            |         |               |            | <b>163.89</b> |

VEHICLE LICENSE FEE WAS APPROVED BY CITY COUNCIL JUNE 18, 2013.

FOR PAYMENT AMOUNT AFTER DUE DATE, PLEASE CALL 276-679-7246

PAY THIS AMOUNT ON  
ON OR BEFORE DUE DATE

DETACH AND RETAIN THIS PORTION FOR YOUR RECORDS.

**PLEASE MAIL THIS STUB WITH YOUR PAYMENT**

| YEAR | TICKET # | TOTAL DUE OCT. 15, 2019 |
|------|----------|-------------------------|
| 2019 | 91       | 163.89                  |

Verify that by paying this bill, Personal Property Tax Relief is given only to personal use vehicle(s).

ADVOCATE CENTER, INC.  
701 KENTUCKY AVE SE  
NORTON VA 24273-2811

CREDIT CARD PAYMENT  
1-800-272-9829  
www.officialpayments.com  
(Jurisdiction Code 6223)

MAKE CHECK PAYABLE & REMIT TO:

CITY OF NORTON TREASURER  
PO BOX 618  
NORTON, VA 24273-0618

CHANGE OF ADDRESS

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_



**CITY OF NORTON TREASURER**

Barbara Muir, MGT  
P.O. Box 618  
Norton, VA 24273  
Phone: (276) 679-7246

TAX YEAR 2019

21

|               |                |
|---------------|----------------|
| Ticket Number | Account Number |
| 737           | 9632           |

**PERSONAL PROPERTY TAX STATEMENT**

**DUE DATE October 15, 2019**

\*001701/1--S 6--B 1



FAMILY CRISIS SUPPORT SERVICE, INC.  
701 KENTUCKY AVE SE  
NORTON VA 24273-2811

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- Assessed tax over \$100.00 - 10% of tax

Interest is 10% per year beginning October 17, 2019.

Code of Virginia 58.1-3913 Delinquent tax MUST be paid First.

See the back of this notice for payment options and additional information.

Rates per \$100 PP - \$2.05 MH - \$.90 MT - \$2.05

QUALIFIED FOR CAR TAX RELIEF = Y

| DESCRIPTION                            |   | ASSESSED VALUE | ASSESSED TAX | TAX RELIEF | TAX DUE | LICENSE FEE * | AMOUNT DUE    |
|--|---|----------------|--------------|------------|---------|---------------|---------------|
| MT2019                                 |   | 3250           | 66.63        |            | 66.63   |               | 66.63         |
| CHEVROLET HHR 3GNBABB2AS527309         | N | 2800           | 57.40        |            | 57.40   | 25.00         | 82.40         |
| CHEVROLET EXPRESS CU 1GBJG31C481136605 | N | 6325           | 129.66       |            | 129.66  | 25.00         | 154.66        |
| DODGE RAM WAGON 2B4JB25Y72K108283      | N | 2350           | 48.18        |            | 48.18   | 25.00         | 73.18         |
| <b>TOTALS</b>                          |   |                |              |            |         |               | <b>376.87</b> |

VEHICLE LICENSE FEE WAS APPROVED BY CITY COUNCIL JUNE 18, 2013.

IF PAYMENT AMOUNT AFTER DUE DATE, PLEASE CALL 276-679-7246

PAY THIS AMOUNT ON   
ON OR BEFORE DUE DATE

DETACH AND RETAIN THIS PORTION FOR YOUR RECORDS.

**PLEASE MAIL THIS STUB WITH YOUR PAYMENT**

| YEAR | TICKET # | TOTAL DUE OCT. 15, 2019 |
|------|----------|-------------------------|
| 2019 | 737      | 376.87                  |

Notify that by paying this bill, Personal Property Tax Relief is given only to personal use vehicle(s).

FAMILY CRISIS SUPPORT SERVICE, INC.  
701 KENTUCKY AVE SE  
NORTON VA 24273-2811

CREDIT CARD PAYMENT  
1-800-272-9829  
www.officialpayments.com  
(Jurisdiction Code 6223)

MAKE CHECK PAYABLE & REMIT TO:

CITY OF NORTON TREASURER  
PO BOX 618  
NORTON, VA 24273-0618

**CHANGE OF ADDRESS**

NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE, ZIP: \_\_\_\_\_



# Inter-Office Memo

**To:** Mayor and City Council  
**From:** Fred L. Ramey, Jr., City Manager **FR**  
**CC:**  
**Date:** November 1, 2019  
**Re:** Façade Improvement Program

---

As part of our Downtown Revitalization Program, on August 21, 2019, City Council approved \$45,000 in funding for the latest Façade Improvement Program for downtown businesses and property owners. The City Administration will provide a program update to City Council and request authorization for additional funding to continue the program.

Thank You.



*Judy K. Miller*  
 Commissioner Of The Revenue  
 City of Norton

P.O. Box 347  
 Norton, Virginia 24273-0347

Phone (276) 679-0031  
 Fax (276) 679-3510

**Date:** October 23, 2019  
**To:** Barbara Muir: Treasurer  
 Fred Ramey: City Manager  
**From:** Judy K. Miller *JKM*  
 Commissioner of the Revenue  
**Subject:** Refund: Real Estate  
 Tax Year: 2016 thru 1<sup>st</sup> half of 2019

| <u>Name</u>             | <u>Year</u> | <u>Reasoning</u>   | <u>Refund Amt.</u> |
|-------------------------|-------------|--|--------------------|
| Riggs Oil Company       | 2016        | Reduced in value due to over assessment.<br>Therefore a refund is due to the Taxpayer. | \$2,164.02         |
| " " " " "               | 2017        | " " " "  | \$2,164.02         |
| " " " " "               | 2018        | " " " "  | \$2,164.02         |
| " " " " "               | 2019        | " " " "  | <u>\$ 572.44</u>   |
| <b>TOTAL REFUND DUE</b> |             |  | <b>\$7,064.50</b>  |

If you need any additional information, please let me know.

Thanks.

Cc: Jeff Shupe: Finance Director

151282

| INV. DATE | INVOICE#  | G/L ACCT. #                 | GROSS AMOUNT | DISC. AMOUNT | NET AMOUNT |
|-----------|-----------|-----------------------------|--------------|--------------|------------|
| 8/16/2019 | 2013A 08/ | 40-020-14100-5806105.101.26 | 105,101.26   | .00          | 105,101.26 |

|           |      |        |            |     |            |
|-----------|------|--------|------------|-----|------------|
| 9/10/2019 | 6787 | 151282 | 105,101.26 | .00 | 105,101.26 |
|-----------|------|--------|------------|-----|------------|

|                                      |  |   |              |
|--------------------------------------|--|---|--------------|
| <b>CITY OF NORTON</b>                |  | <b>151282</b>   |              |
| <b>GENERAL OPERATING FUND</b>        |  | 68-46514  |              |
| NORTON, VA 24273                     |  | 151282 10   |              |
| THE FIRST BANK & TRUST<br>NORTON, VA |  | Security Features Included  |              |
| 105 THOUSAND 101 DOLLARS 26 CENTS    |  | Details on Back   |              |
| PAY TO THE ORDER OF:                 |  | DATE  | AMOUNT       |
| U. S. BANK OPERATIONS CNTR           |  | 9/10/2019   | \$*105101.26 |
| P. O. BOX 86 LOCKBOX                 |  | <br>AUTHORIZED SIGNATURE |              |
| SERVICES SDS 12-2699                 |  |   |              |
| MINNEAPOLIS MN 55486-2699            |  |   |              |