

# **City Council Meeting Packet**



**February 19, 2019**

## AGENDA

Norton City Council

February 19, 2019

6:00 P.M.

1. Roll Call
2. Invocation – Rev. Ken Taylor
3. Pledge of Allegiance
4. Approval of Minutes

### 1. Meeting of February 5, 2019

5. Audience for Visitors
6. New Business
  - A. Donation Request by the Norton Youth Sports Foundation.
  - B. Presentation by Department of Game and Inland Fisheries District Wildlife Biologist, Seth Thompson, Regarding Bear Population Reduction Programs Currently Being Considered.
  - C. Consideration of a Moral Obligation Resolution in Support of a Norton Industrial Development Authority Project.
  - D. Resolution Recognizing February 16<sup>th</sup> – 19<sup>th</sup> 2019 as National Entrepreneurship Week.
  - E. Confirmation of a Check/Transfer in Excess of \$100,000.

**F. Closed Meeting as Per Section 2.2-3711 (A) (8) of the Code of Virginia as Amended, Consultation with Legal Counsel Employed or Retained by a Public Body Regarding Specific Legal Matters Requiring the Provision of Legal Advice by Such Counsel.**

7. Comments by the City Manager, City Attorney, and City Council.
8. Adjournment.

The regularly scheduled meeting of the Norton City Council was held Tuesday, February 5, 2019, at 6:00 p.m., in the Municipal Council Chambers with Mayor Joseph Fawbush presiding.

Present: Robert Fultz, Jr., Joseph Fawbush, Mark Caruso, and Delores Belcher

Also Present: Fred L. Ramey, Jr., City Manager, and Bill Bradshaw, City Attorney

Absent: William Mays

The invocation was given by Pastor Roger Sloce and was followed by the Pledge of Allegiance led by Fire Chief Todd Lagow.

Upon a motion by Councilwoman Belcher, seconded by Councilman Caruso, and passed by the following vote: YES – Fultz, Fawbush, Caruso, Belcher, NO – None, ABSENT – Mays, council moved to adopt the minutes of the January 15, 2019, meeting as presented.

There was no response to the Mayor's Call for Visitors.

Mark Leonard, Ballad Heath Vice President and Chief Executive Officer of hospitals in the City of Norton and Wise and Dickenson Counties, presented a local health update. He said since the merger between Wellmont Health Systems and Mountain States Health Alliance, Ballad has focused on unifying their culture by sharing dual responsibilities and that his position is an example of that philosophy. Mr. Leonard stated the organization is committed to maintaining rural hospitals and facilities and noted that in 2018, Ballad invested a total of 2.2 million dollars in hospitals in Wise County and the City of Norton. He also said in reviewing area hospitals that health outcomes did not match the level of service hospitals were reportedly giving patients. Mr. Leonard shared that some health issues in Southwest Virginia were six times the state average and that these statistics are daunting for Ballad facilities and providers.

At this time, Councilman William Mays took his seat on council.

Mr. Leonard also addressed Ballad's decision to change the current number of level one trauma centers in the region. He said Johnson City Medical Center (JCMC) will remain the only level one trauma center in the region and that two additional emergency room pediatric departments will be established with one at Holston Valley Medical Center (HVMC) in Kingsport, Tennessee and one at Bristol Regional Medical Center (BRMC) in Bristol, Tennessee. Mr. Leonard advised the decision to reduce the number of level one trauma centers would affect an average 260 trauma cases each year and that these incidences would be treated at JCMC. He went on to share that Ballad will continue to work with area rescue squads and medical flight services to transport patients to medical facilities and that the on-site emergency commander will make the decision on how a patient should be transported and to which hospital. Mr. Leonard said in moving forward, Ballad plans to demolish the old Saint Mary's Hospital in Norton and has contracted with

DH Griffith for demolition. He said once demolition is completed the location will be a level, grass-seeded lot with a portion of the remaining asphalt parking lot.

After a brief discussion and Councilman William Mays advocating for Ballard to consider constructing tennis courts or a water park on the old Saint Mary's Hospital property, Mayor Fawbush thanked Mr. Leonard for the update and for Ballard being valuable community partners.

The next agenda item was an update on Norton Rescue Squad by Chief Operating Officer (COO) Todd Lagow.

Prior to Mr. Lagow's presentation, the city manager discussed the historical relationship between the city and Norton Rescue Squad (NRS) and noted many people have worked to turn around the financial status of NRS. Mr. Ramey shared 2017 statistical data with council showing that emergency calls had increased, Bingo has yet to show monetary improvements, and that NRS has ended on a positive financial status three out of the last four years.

Mr. Todd Lagow thanked council, the city manager, the city's finance director, and the Norton Rescue Squad Board of Directors for their involvement to turn around the financial status of Norton Rescue Squad. He said the squad began revenue recovery in 2008 and 2009 by billing emergency calls to diversify funding. Mr. Lagow said this action proved to be a valuable decision because the organization experienced a \$50,000 revenue decrease in 2010, and an even greater loss in 2013. He stated NRS's financial instability, a lack of volunteers, and many other factors led the organization to almost bankruptcy by 2014. Mr. Lagow said in 2015, the city entered into a Memorandum of Understanding (MOU) with NRS and this action set in motion the turnaround of NRS's finances. He said the squad has developed a budget and the city is performing all accounting duties for the organization. He said NRS received two grants to purchase a 2019 ambulance and a Lucas device. He noted NRS's local cost to purchase the 2019 ambulance is \$37,000, and that he hopes to pay the local cost share with Bingo monies. Mr. Lagow went on to share future needs, challenges, and struggles of the organization and he thanked board member Mark Leonard and Ballard for their assistance and helping Norton Rescue Squad.

Councilman Caruso and Councilman Fultz commended the NRS Board of Directors and Mr. Lagow for turning around NRS's financial situation.

Mayor Fawbush thanked Mr. Lagow and his staff for their work with NRS and for the level of service NRS offers Norton citizens.

Council had been presented with a Proclamation Declaring 2019 the 125<sup>th</sup> Anniversary of the City of Norton.

Mr. Ramey said on February 15, 1894, Norton was incorporated as a town by the Virginia General Assembly. He provided each council member with a copy of the 1894 Acts of Assembly.

At this time, Mr. Ramey also mentioned that he wanted to recognize Ms. Robbie Tate, who passed away earlier that day. He said Ms. Tate was the chairperson of the city's Centennial Steering Committee and she was instrumental in the success of the yearlong celebration when the city observed its 100<sup>th</sup> anniversary in 1994.

Mr. Ramey went on to say he would like to increase the fireworks display for the city's Independence Day celebration and he has talked with the Best Friend Festival Committee about incorporating activities into this year's festival to highlight the city's 125<sup>th</sup>

anniversary. He also said city administration would like to purchase seals noting the 125<sup>th</sup> Anniversary to place on city envelopes and other documents to highlight the occasion. Mr. Ramey also noted that this year is the 45<sup>th</sup> Anniversary of the dedication of Flag Rock and that he will place the Flag Rock commemoration on a later agenda for discussion.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by unanimous vote, council moved to adopt the Proclamation Declaring 2019 the 125<sup>th</sup> Anniversary of the City of Norton. (Insert)

In packets for council consideration was a check to the Wise County Treasurer, dated November 1, 2018, in the amount of \$231,826.98, to cover shared services.

Upon a motion by Councilman Fultz, seconded by Councilman Mays, and passed by unanimous roll call vote, council moved to confirm the check to the Wise County Treasurer, as stated above.

Upon a motion by Councilwoman Belcher, seconded by Councilman Fultz, and passed by unanimous vote, council moved to go into closed meeting to discuss personnel as per Section 2.2-3711 (A) (1) of the Code of Virginia, as amended.

Mayor Fawbush declared council in closed meeting.

The city attorney was excused at this time.

Upon a motion by Councilman Caruso, seconded by Councilman Fultz, and passed by unanimous vote, council moved to go back into open meeting.

Mayor Fawbush declared council back in open meeting.

The clerk polled each member of council as to the Certification of Closed Meeting with each answering yes. The clerk then read a Resolution of the Certification of Closed Meeting.

Upon a motion by Councilman Mays, seconded by Councilman Caruso, and passed by unanimous vote, council moved to adopt A Resolution of the Certification of Closed Meeting. (Insert)

Mayor Fawbush opened the floor for nominations to the Building Code Board of Appeals for a five-year term to expire January 17, 2024.

Councilman Mays nominated Joe Buchanan to be reappointed to the Building Code Board of Appeals for a five-year term to expire January 17, 2024.

Upon a motion by Councilman Caruso, seconded by Councilman Fultz, and passed by unanimous vote, council moved that the nominations cease.

Mayor Fawbush declared Joe Buchanan reappointed to the Building Code Board of Appeals for a five-year term to expire January 17, 2024.

Mayor Fawbush opened the floor for two nominations to the Norton Redevelopment and Housing Authority for a four-year term each to expire January 28, 2023.

Councilwoman Belcher nominated Renee Robinson and T.J. Flanary to be reappointed to the Norton Redevelopment and Housing Authority for a four-year term each to expire January 28, 2023.

Upon a motion by Councilman Caruso, seconded by Councilman Fultz, and passed by unanimous vote, council moved that the nominations cease.

Mayor Fawbush declared Renee Robinson and T. J. Flanary reappointed to the Norton Redevelopment and Housing Authority for a four-year term each to expire January 28, 2023.

Mayor Fawbush opened the floor for four nominations to the Norton Highway Safety Committee for a two-year term each to expire January 31, 2021.

Councilman Fultz nominated Steve McElroy, Joshua Ball, Gary Call, and Cody McElroy to be reappointed to the Norton Highway Safety Committee for a two-year term each to expire January 31, 2021.

Upon a motion by Councilman Mays, seconded by Councilman Caruso, and passed by unanimous vote, council moved that the nominations cease.

Mayor Fawbush declared Steve McElroy, Joshua Ball, Gary Call, and Cody McElroy to be reappointed to the Norton Highway Safety Committee for a two-year term each to expire January 31, 2021.

Mayor Fawbush opened the floor for nominations to the Southwest Virginia Emergency Medical Service Council for a two-year term to expire January 31, 2021.

Councilman Caruso nominated Todd Lagow to be reappointed to the Southwest Virginia Emergency Medical Service Council for a two-year term to expire January 31, 2021.

Upon a motion by Councilwoman Belcher, seconded by Councilman Mays, and passed by unanimous vote, council moved that the nominations cease.

Mayor Fawbush declared Todd Lagow to be reappointed to the Southwest Virginia Emergency Medical Service Council for a two-year term to expire January 31, 2021.

In comments from the city manager:

Mr. Ramey said the city received a funding request from Norton Youth Sports Foundation and he handed out copies of the application to council members. They want to replace the football equipment this year for youth league football and they have not requested a specific amount. He said in order to receive the equipment by fall it has to be ordered early and they can't wait until the budget process. Mr. Ramey asked council's direction on handling the funding request.

Council requested that the organization come to the next council meeting to explain the organization's goal and purpose for youth sports.

Mr. Ramey thanked everyone for their assistance in getting the annual disclosure statements turned in to the clerk.

The city's first Outdoor Hiking Chat was held and 17 people participated.

He distributed Norton Parks and Recreation February Events Calendars to council.

He gave each council member a copy of the latest monthly financials and a copy of a blog post that mentions Norton titled "Mountain Biking is Booming in Appalachia – But What Does It Take to Get Trails Built?" that appeared on REI.com.

Mr. Ramey said council received an invitation to attend Eagle Scout Court in honor of Daniel Rose of Boy Scout Troop 301, who worked to establish Bark Camp Lake as a Dark

Skies Designation. Mr. Ramey said if council wants to present Mr. Rose with a plaque at the ceremony, he can have one prepared honoring Mr. Rose's achievements.

Council was of consensus to have Mr. Ramey prepare a plaque to be presented to Mr. Rose at the Eagle Scout Court.

The following comments were made by council members:

Councilman Caruso said he was alarmed at the health and opioid statistics Mark Leonard of Ballard Health shared tonight, and he hopes that Ballard can help remedy this serious problem.

Councilman Caruso encouraged council to consider a public/private partnership to help advance the idea of a Ballard – Saint Mary's Health Park on the old hospital property.

Councilman Mays commented that Ms. Robbie Tate was a major contributor to the city for many years and asked the city manager to send the city's condolences.

Councilman Fultz asked the date for council's next workshop.

Mr. Ramey advised he is waiting on some statistics before scheduling a date but the tentative timeframe is end of February or first of March.

Councilman Fultz commented that it seems as though city projects and improvements are crawling along.

In addressing Councilman Fultz's comment, Mr. Ramey informed members that the Norton Industrial Development Authority met last night and the authority took some major steps in moving forward with Project Apple.

Mayor Fawbush informed council that the dialog between Norton City Council and Norton City School Board is good. Initial discussions were held and each shared their concerns and challenges. Mayor Fawbush said he is hopeful that the discussions will continue in the upcoming months and the budget process nears.

There being no further business to come before council, the meeting adjourned.

CITY OF NORTON, VIRGINIA

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Joseph Fawbush, Mayor

ATTEST:

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Rebecca K. Coffey, Clerk of Council



## NORTON YOUTH SPORTS FOUNDATION

EIN # 83-2216183  
5901 Airport Road  
Wise, VA 24293

Dear community partner:

As a leader of Norton Youth Sports Foundation, a 501(c)(3) non-profit, I am seeking your financial support to help the children in our community who participate in our athletic programs. We believe that organized team sports build valuable skills and abilities that go beyond the field or court. With your help, we can make a real difference in the lives of our young athletes.

Our foundation will provide financial assistance to youth sports programs including football, basketball, baseball, softball and cheerleading. While we will assist all youth sports, our football program is especially in need of help. Football programs are among the most expensive to operate due to cost of uniforms, helmets and other protective gear. Our equipment is extremely outdated and in need of replacement this year. Some equipment is so old that it is becoming a safety issue. Our league does charge a registration fee, but it only covers the cost of insurance for a player, leaving almost nothing remaining to purchase new equipment. The kids deserve to have the basic needs and equipment to make safety a top priority.

Thank you for taking the time to read about our organization and considering our needs. Your financial contribution will help us accomplish our goals. Please help us let our kids know they are important and that their communities care about them.

Checks should be payable to Norton Youth Sports Foundation and mailed to: NYSF, 5901 Airport Road, Wise, VA 24293. If you have questions or want more information, please call me at (276) 393-1813 or email [nortonyouthsports@gmail.com](mailto:nortonyouthsports@gmail.com).

Sincerely,

Danny Culbertson



# **City of Norton**

## **Donation Policy**

**Adopted by City Council**  
4/15/2014

## **City of Norton Donations Policy**

### **BACKGROUND:**

The City of Norton provides financial support to various regional and local organizations through our annual budget process. From time to time, City Council receives requests for funding outside of our normal budget process. Since the City receives more requests for funds than our funding will allow, this policy will assist City Council in considering each request.

### **APPLICANT ELIGIBILITY:**

- Applicant must provide services which benefit residents of the City of Norton.
- Applicant must be:
  - Non-profit organization recognized by the IRS and the Commonwealth of Virginia; or
  - Charitable institution or association not controlled in whole or part by any church; or
  - Educational;
- And:
  - Past transactions with the City must have been free of significant problems

**NOTE:** Teams cannot be considered as applicants. In cases of athletic requests, the applicant must either be part of a youth sports organization or Norton City Schools.

**REQUEST ELIGIBILITY:**

*The City shall not approve any donation which is not in conformance with § 15.2-953 of the Code of Virginia, as amended.*

- The event or activity must not promote religion or religious organizations.
- The event must demonstrate some form of financial commitment other than the City funds being requested.
- Organizations (other than Norton City Schools) will be limited to one approved request per the City fiscal year (July 1<sup>st</sup> – June 30<sup>th</sup>).
- If the funding request includes travel, then:
  - Trip must be in excess of 100 miles one way;
  - Room nights shall include no more than one night before and one night after the primary event(s) which was the basis for the request;
  - Rooms must be assigned to players/students at a minimum of 2 per room;
  - A maximum of four rooms to be assigned for coaches/teachers;
  - An educational or cultural component should be included, when possible;
  - Expenses that cannot be paid with approved funds:
    - Meals for anyone other than coaches/teachers and players/students.
    - Hotels for anyone other than coaches/teachers and players/students.
    - Travel for anyone other than coaches/teachers and players/students.
    - Mileage expenses, to and from events, for coaches, teachers, and members of their families who use their personal vehicles for approved trips.

**EVALUATION CRITERIA:**

- Whether the request is acceptable for support.
- Whether the request demonstrates a convincing need for funding.
- Whether the City's financial situation will allow funding the request.
- Amount of previous funding the Applicant has received.
- Applicant's demonstration of organization integrity by use of strong business practices, a committed and responsible board, sound financial practices, and effective management controls.

**APPLICANT REQUIREMENTS IF FUNDING IS AWARDED:**

- Funds must be used only for what was requested and approved.
- A financial report of the use of the funds, including receipts, must be provided to the City within 60 days after completion of the event or project.
- Applicant may be asked to appear before City Council to present a formal update of the use of the funds.
- The City may choose to fund all, none, or some of the requested funds.
- The City may provide the funds prior to the event (project) or choose to reimburse the requesting organization, up to a specified amount, when receipts are presented to the city.
- Return any unused funds to the City within 60 days after completion of the event or project.

If you have any questions regarding the application or the consideration process, please feel free to contact the City Manager.



### Application for Donation

Applicant/  
Organization: NORTON YOUTH SPORTS FOUNDATION

Federal ID: 83-2216183

Address: 5901 AIRPORT ROAD  
WISE, VA 24293

Contact  
Person: DANNY CULBERTSON

Phone: 276-393-1813 Fax: 276-328-2667

Email: NORTON YOUTH SPORTS @ GMAIL.COM

Organization's

Board

Members: DANNY CULBERTSON

JENNIFER CULBERTSON

DAVID CULBERTSON

Amount  
Requested: ANY

Total  
Amount  
Needed: \_\_\_\_\_

Purpose for  
Funds (attached additional information if needed):

SEE ATTACHED  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe  
Fund Raising  
Activities:

MAILER SOLICITATIONS  
ONLINE DONATION REQUESTS  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Include overall financial information for the applicant organization with the application. This information should be the current budget or financial statements where applicable.**

Applicant Certifies that they (the organization) will:

- Provide Accurate, current, complete financial records of the use of any approved funds.
- Maintain records which identify adequately the source and application of funds for grant supported activities.
- Maintain effective control over and accountability for all funds, property, and other assets ensuring that assets are used solely for authorized purposes.
- Provide the City access to the grant-related financial records.
- Expend requested funds for only the purposes described in the application form and attachments.
- Request permission in writing to make substantial changes in budget.
  - The changes must be approved by the City in advance.
- Will submit to the City a narrative and financial report within sixty (60) days after completion of the approved activity.

This form must be signed by an individual duly authorized by the governing body of the organization to act on its behalf. The signature of the individual below indicates the organization's compliance with the entire list of certifications listed above.

The undersigned certifies to the best of his/her knowledge that:

- The information in this application and its attachments is true and correct;
- The filing of this application has been duly authorized by the governing body of the applicant organization;
- The applicant organization agrees to comply with all conditions cited above.

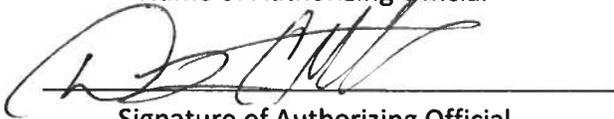
The undersigned further certifies that he/she has the authority to obligate the application organization.

DANNY CULBERTSON

Name of Authorizing Official

PRESIDENT

Title



Signature of Authorizing Official

PRESIDENT

Title

Name of Applicant Organization: NORTON YOUTH SPORTS FOUNDATION



# Inter-Office Memo

**To:** Mayor and City Council  
**From:** Fred L. Ramey, Jr., City Manager *FR*  
**CC:**  
**Date:** February 1, 2019  
**Re:** Bear Population Reduction Programs

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Virginia Department of Game and Inland Fisheries District Wildlife Biologist, Seth Thompson, will be at our February 19<sup>th</sup> meeting to provide to discuss bear population programs currently being considered.

Thank You.

MORAL OBLIGATION RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF NORTON, VIRGINIA

WHEREAS, the Norton Industrial Development Authority (the “Authority”) is a political subdivision of the Commonwealth of Virginia; and

WHEREAS, at the request of the City of Norton (the “City”), the Authority plans to renovate the property located at 815 Park Avenue SW for the purpose of developing an event center, restaurant and cidery (the “Project”) as part of the City’s Downtown Revitalization Project; and

WHEREAS, to finance such acquisition and renovation of the Project, the Authority desires to obtain a loan, from Virginia Community Capital (the “Loan”); and

WHEREAS, the Lender has requested the City Council of the City of Norton, Virginia (the “City”) to consider a moral obligation pledge of the City to support the payment of amounts coming due under the Loan; and

WHEREAS, the Authority is authorized by law to accept funds from the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City:

1. The Council on behalf of the City has adopted this resolution as its moral obligation to make payments to the Lender for the repayment of the Loan (the “Payment Obligations”), as provided in the Agreement. The obligation of the City to pay any such Payment Obligations under this moral obligation will be subject to the Council of the City making annual appropriations for such purpose. This is a non-binding obligation to appropriate such Payment Obligations as may be requested from time to time pursuant to paragraphs 2 and 3 below, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth of Virginia.

2. No later than May 15 of each year, the City Manager shall notify Council of the Payment Obligations reasonably expected to be due during the City’s fiscal year beginning the following July 1 (the “Fiscal Year). The City Manager shall include such Payment Obligations in the budget submitted to Council for the Fiscal Year as an amount to be appropriated. The City Manager shall deliver to the Lender, within 15 days after the adoption of the City’s budget for each Fiscal Year, but no later than July 15 of each Fiscal Year, a certificate stating whether Council has appropriated an amount equal to the Payment Obligations expected for that Fiscal Year.

3. If at any time there is a failure by the Authority to make a payment of principal of, or interest on, the Loan, the City Manager shall request an appropriation from Council in an amount sufficient to cover the payment default. The City agrees that Council will consider each request for appropriation at its next regularly scheduled meeting at which it is possible to satisfy any applicable notification requirement.

4. Nothing in this Resolution, the Loan or any documents executed or delivered in relation thereto shall constitute a debt or a pledge of the faith and credit or the taxing power of the City, or a lending of the credit of the City to the Authority or any other entity or person, nor shall anything herein contained legally bind or obligate City Council to appropriate funds for the purposes described herein.

This resolution shall take effect immediately.

ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019.

CERTIFICATE OF ADOPTION OF RESOLUTION

The undersigned Clerk of the Norton City Council hereby certifies that the Resolution set for the above was adopted during an open meeting on \_\_\_\_\_, 2019, by the City Council with the following votes:

Present:

Vote

Absent:

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Clerk, Norton City Council

## Resolution

**WHEREAS**, entrepreneurship is vital to our City's growth and prosperity; and

**WHEREAS**, most of the new jobs created throughout the United States in the past decade have come from the creative efforts of entrepreneurs and small businesses; and

**WHEREAS**, Main Street entrepreneurs serve as models of success to others in the community; and

**WHEREAS**, National Entrepreneurship Week is a congressionally-chartered initiative that was founded in 2006; and

**WHEREAS**, the City recognizes and supports entrepreneurship as an economic equalizer crucial to the long-term growth of local communities, the state, and the nation; and

**WHEREAS**, the City plans to hold its 2<sup>nd</sup> Norton Business Challenge as part of our ongoing Downtown Revitalization Project.

**NOW THEREFORE BE IT RESOLVED** that the Norton City Council joins communities from across the nation in recognizing February 16 – 19, 2019, as National Entrepreneurship Week.

ADOPTED this 19<sup>th</sup> day of February, 2019.

CITY OF NORTON, VIRGINIA

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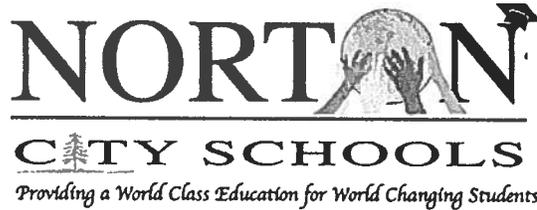
Joseph Fawbush, Mayor

ATTEST:

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Rebecca Coffey, Clerk of Council

**SCHOOL BOARD**  
Sherry Adams, Chairperson  
Mark Leonard, Vice-Chairperson  
Carol Caruso  
Joseph Stallard  
Cody McElroy



**DIVISION SUPERINTENDENT**  
Dr. Gina J. Wohlford  
gwohlford@nortoncityschools.org  
Phone 276.679.2330  
Fax 276.679.4315

TO: Jeff Shupe  
FROM: Jacqueline Brooke  
SUBJECT: Request for Funds  
  
DATE: November 27, 2018

Norton City Schools requests a deposit of City Funds in the amount of \$200,000 to cover November 2018 payroll expenditures.

Thank you!