

AGENDA

Norton City Council

January 20, 2015

6:00 P.M.

1. Roll Call
2. Invocation – Rev Ken Taylor
3. Pledge of Allegiance
4. Approval of Minutes
 1. Organizational Meeting of January 6, 2015
 2. Meeting of January 6, 2015
5. Audience for Visitors
6. Special Presentations
7. Public Hearing
 - A. A Public Hearing to Consider Financial Encumbrances, for the General Operating Fund in the Amount of \$347,416, for the Year Ending June 30, 2014.
 1. Public Hearing
 2. Consideration by City Council
8. New Business
 - A. Update on the Upper Tennessee River Roundtable Activities.
 - B. Confirmation of a Check(s)/Transfer(s) in Excess of \$100,000.

C. Closed Meeting to Discuss Personnel as Per Section 2.2-3711 (A) (1) of the Code of Virginia, as Amended and Section 2-2-3711 (A) (7) of the Code of Virginia as Amended, Consultation with Legal Counsel Employed or Retained by a Public Body Regarding Specific Legal Matters Requiring the Provision of Legal Counsel.

1. Appointment to Fill the Vacancy on City Council.

2. Appointment to the Norton Redevelopment and Housing Authority for a Four (4) Year Term; Currently Renee Robinson Whose Term Ends 1/28/2015.

To 1/28/2019

3. Appointment to the Norton Redevelopment and Housing Authority for a Four (4) Year Term; Currently T. J. Flanary Whose Term Ends 1/28/2015.

To 1/28/2019

4. Appointment to the Highway Safety Commission for a Two (2) Year Term; Currently Fred McConnell Whose Term Ends 1/31/2015.

To 1/31/2017

5. Appointment to the Highway Safety Commission for a Two (2) Year Term; Currently Bruce Rose Whose Term Ends 1/31/2015.

To 1/31/2017

6. Appointment to the Highway Safety Commission for a Two (2) Year Term; Currently Gary Call Whose Term Ends 1/31/2015.

To 1/31/2017

7. Appointment to the Highway Safety Commission for a Two (2) Year Term; Currently Danny Holt Whose Term Ends 1/31/2015.

To 1/31/2017

8. Appointment to the Building Code Board of Appeals for a One (5) Year Term; Currently Stephen McElroy Whose Term Ends 2/18/2015.

To 2/18/2020

9. Appointment to the Cumberland Airport Commission; Currently Wally Witt Whose Term Ends 10/31/2017.

To 10/31/2017

9. Comments by the City Manager, City Attorney, and City Council.

10. Adjournment.

An organizational meeting of the Norton City Council was held on Tuesday, January 6, 2015 at 5:30 p.m. in the Municipal Council Chambers with Fred Ramey, City Manager, presiding.

Present: William Mays, Joseph Fawbush, Mark Caruso, and Delores Belcher

Absent: Only Four Council Members Were Present at this time Due to Vacancy of Former Councilmember Terry Roop's Seat. Appointment Pending.

Also Present: Fred L. Ramey, Jr., City Manager

Mr. Ramey opened the floor for nominations of Mayor of the City of Norton. Councilman Fawbush nominated William Mays to be reappointed as Mayor. Upon a motion by Councilwoman Belcher, seconded by Councilman Caruso, and passed by unanimous vote, Council moved that the nominations cease. 25358
The City Manager declared William Mays reappointed as Mayor. Mayor Mays came forward, was sworn in by the Clerk, and took his seat on Council. The City Manager turned the meeting over to Mayor Mays.

Mayor Mays opened the floor for nominations of Vice Mayor of the City of Norton. Councilman Caruso nominated Joseph Fawbush to be reappointed as Vice Mayor. Upon a motion by Councilwoman Belcher, seconded by Councilman Caruso, and passed by unanimous vote, Council moved that the nominations cease. 25359
Mayor Mays declared Joseph Fawbush reappointed as Vice Mayor. Councilman Fawbush came forward, was sworn in by the Clerk, and took his seat on Council.

At this time, Councilwoman Belcher and Councilman Caruso took their seats on Council. 25360

Mayor Mays opened the floor for nominations of City Manager. Councilman Fawbush nominated Fred L. Ramey, Jr. to be reappointed as City Manager. 25361
Upon a motion by Councilman Caruso, seconded by Councilman Fawbush, and passed by unanimous vote, Council moved that the nominations cease. Mayor Mays declared Fred L. Ramey, Jr. reappointed as City Manager.

Mayor Mays opened the floor for nominations of City Clerk. Councilman Caruso nominated Mary Brown to be reappointed as City Clerk. Upon a motion by Councilman Fawbush, seconded by Councilman Caruso, and passed by unanimous vote, Council moved that the nominations cease. 25362
Mayor Mays declared Mary Brown reappointed as City Clerk.

Mayor Mays opened the floor for nominations of City Attorney. Councilman Fawbush nominated William Bradshaw to be reappointed as City Attorney. 25363

Upon a motion by Councilman Caruso, seconded by Councilwoman Belcher, and passed by unanimous vote, Council moved that the nominations cease.

Mayor Mays declared William Bradshaw reappointed as City Attorney.

Following a brief discussion, it was the consensus of Council to continue the current time and schedule of their meetings. This schedule is the first and third Tuesdays of each month at 6:00 p.m.

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Upon a motion by Councilman Fawbush, seconded by Councilman Caruso, and passed by the following unanimous vote: YES – Caruso, Fawbush, Belcher, Mays, NO – None, ABSENT – None, Council moved to adopt A Resolution of the City Council of the City of Norton, Virginia Dispensing with Second Reading of Ordinances. (Insert)

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There being no further business to come before Council, the meeting was adjourned.

CITY OF NORTON, VIRGINIA

William J. Mays, Mayor

ATTEST:

Clerk

The regularly schedule meeting of the Norton City Council was held on Tuesday, January 6, 2015 at 6:00 p.m. with Mayor William Mays presiding.

Present: Mark Caruso, Josph Fawbush, Delores Belcher, and William Mays

Absent: Only Four Council Membes at this Time Due to Vacancy of Former Councilmember Terry Roop's Seat. Appointment Pending.

Also Present: Fred L. Ramey, Jr., City Manager and Bill Bradshaw, City Attorney

The invocation was given by Father Tim Drake and was followed by the pledge of allegiance led by Police Chief James C. Lane.

Upon a motion by Councilman Fawbush, seconded by Councilman Caruso, and passed by unanimous vote, Council moved to adopt the minutes of the December 16, 2014 meeting as presented.

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There was no response to the Mayor's call for visitors.

25367

The City Manager advised Council that an update will be given to them on the Southwest Virginia Cultural Heritage Foundation by Ms. Becky Nave, Public Relations and Marketing Director, and Mr. Jack Morgan, Policy Analyst.

Ms. Nave advised that a Southwest Virginia Marketing Committee of 19 counties had been formed and their first annual restructuring meeting was held in Damascus. There will be four annual meetings and the next is scheduled the end of the month in Blacksburg.

She advised of the various venues which can be used to advertise local events, such as My Southwest Virginia.org website, Virginia Tourism, and also advised of upcoming events during this year.

Following her presentation, Ms. Nave answered questions from Council.

Mr. Morgan gave a brief presentation advising of tourism's economic impact on the region, which is up 45%, which is above state level. There has been a 32% increase in local tax revenue from travels with the City of Norton listed as #2 in increase with a percentage rate of 61.1%. A total of \$765,667 was estimated to be the local tax revenue from travelers in 2013 in the City. Regionally, Meals and Lodging Taxes more than doubled.

25368

Council was advised that they will soon be planning the next Outdoor Expo which had 1,000 people from 9 states in attendance last year. He further discussed the impact this had on quality of life and human capital, business growth, and outdoor recreation.

Both Ms. Nave and Mr. Morgan advised they would help the City in any way they could.

Mayor Mays and Council thanked both of them for their presentations.

Ms. Tamara Greear, of Thrower, Blanton, & Associates presented Council members with a copy of the 2013-2014 fiscal audit for the City for the period ending June 30, 2014.

Ms. Greear stated she would like to thank City staff for working with them on this audit and allowing the state deadline to be met. She also extended thanks to Dr. Perrigan, Superintendent of the Norton City Schools, and his employees for meeting this same deadline.

In her presentation, she advised that the City had an unmodified or clean opinion. There was one issue with an untimely reimbursement with the Social Services Department; however that has been corrected. She discussed with Council the various funds and stated there were negative balances in some, especially the Water and Sewer Funds. She stated that this could have a negative impact on obtaining future funding for various projects. School Board funding has increased from 1.5 million dollars in 2005 to 2.4 million dollars in 2014.

In discussing the City's position compared with other localities, Councilman Fawbush stated everyone knows what localities are going through. Councilman Caruso stated the City has excellent administrative guidance and that the City Manager and Finance Director have expertise and are very knowledgeable.

Ms. Greear also advised that the City should use caution on spending in the upcoming year.

Following a lengthy discussion, Ms. Greear advised they would be willing to help in any way and should Council members have any questions regarding the audit, she asked that they call her.

In their packets, Council had a list of fiscal year 2014 encumbrances for which a public hearing needs to be held. The City Administration is asking for authorization to advertise this public hearing at the January 20th meeting.

Upon a motion by Councilman Caruso, seconded by Councilman Fawbush, and passed by unanimous vote, Council authorized the City Manager to advertise a public hearing to be held on January 20, 2015 on the encumbrances.

Council had been presented in their packets a copy of a transfer and a check for approval. The transfer was to Norton City Schools in the amount of \$135,000 to cover payroll and the check was to Thomas Construction Company in the amount of \$154,906.11 for Pay Application #10.

Upon a motion by Councilman Caruso, seconded by Councilman Fawbush, and passed by unanimous roll call vote, Council moved to approve the above check and transfer as specified.

Upon a motion by Councilman Caruso, seconded by Councilman Fawbush, and passed by unanimous roll call vote, Council moved to go into closed meeting to discuss personnel as per Section 2.2-3711 (A) (1) of the Code of Virginia, as amended and Section 2.2-3711 (A) (7) of the Code of Virginia as amended regarding consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal counsel.

Mayor Mays declared Council in closed meeting.

Upon a motion by Councilman Caruso, seconded by Councilman Fawbush, and passed by unanimous vote, Council moved to go back in open meeting.

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Mayor Mays declared Council back in open meeting.

The Clerk polled each member of Council as to the Certification of Closed Meeting with each answering yes. The Clerk then read A Resolution of the Certification of Closed Meeting.

Upon a motion by Councilman Fawbush, seconded by Councilman Caruso, and passed by the following unanimous vote: YES – Caruso, Fawbush, Belcher, Mays, NO – None, ABSENT – None, Council moved to adopt A Resolution of the Certification of Closed Meeting. (Insert)

25374

The Mayor opened the floor for nominations to the City of Norton Community Policy and Management Board as a Council representative.

Councilman Caruso nominated Councilwoman Belcher.

Upon a motion by Councilman Fawbush, seconded by Councilman Caruso, and passed by unanimous vote, Council moved that the nominations cease.

25375

Mayor Mays declared Councilwoman Delores Belcher appointed to the City of Norton Community Policy and Management Board as a Council representative. This term will expire November 15, 2018.

Mayor Mays opened the floor for an appointment to the Southwest Virginia Emergency Medical Services Council for a one year term to expire January 31, 2016.

Councilman Fawbush nominated Todd Lagow to be reappointed to this Council.

Upon a motion by Councilman Caruso, seconded by Councilwoman Belcher, and passed by unanimous vote, Council moved that the nominations cease.

25376

Mayor Mays declared Todd Lagow reappointed to the Southwest Virginia Emergency Medical Services Council for a one year term which will expire on January 31, 2016.

At this time, a motion was made by Councilman Fawbush, seconded by Councilwoman Belcher, and passed by unanimous vote, for the City Attorney to notify the Wise County Circuit Court and the City of Norton Election Board of a vacancy on Council and that Council wishes to schedule an election at the next General Election held within the City.

25377

In comments from the City Manager, Mr. Ramey advised that:

He had placed, at each Council member's desk, a 2015 Keep Southwest Virginia Beautiful calendar. The picture for the month of July is one of Norton.

Presented council members a copy of the 2015 State Holiday Schedule which contains the holidays the City will observe.

25378

City employees will be recognized and receive their tenure pins at the next meeting.

There will be upcoming events in the City sponsored by the Parks & Recreation Department and the Wise County Extension Office.

The City offices will be closed on January 16th for Lee-Jackson Day and Monday, January 19th for the Martin Luther King holiday.

There were no comments from the City Attorney.

25379

In comments from Council, members advised that:

Councilwoman Belcher stated she is learning as she goes along.

Councilman Fawbush welcomed Councilwoman Belcher.

Councilman Caruso also welcomed Councilwoman Belcher and stated he would like to thank, in advance, the City's emergency service workers as winter is just beginning. Thanks also were extended to Fred, Jeff, and all those on getting the information on the audit process completed on time.

Thanks was extended to the City Attorney for the work done on collecting back taxes.

Thanks were extended to Mary Brown for her work on City Council.

He is looking forward to the New Year.

Mayor Mays advised also extended a welcome to Councilman Belcher.

25380

There being no further business to come before the Council, the meeting was adjourned.

CITY OF NORTON, VIRGINIA

William J. Mays, Mayor

ATTEST:

Clerk

6

Employee Service Pins
January 20, 2015

10 Years

Sammy Mullins – Public Works Department
Todd Lagow – Fire Department/Emergency Services
Sherry Jones – Sheriff's Department

15 Years

Jerry Miller – Public Works Department

20 Years

Lisa Vanover –Department of Social Services
Julia Newsome – Commissioner of Revenue's Office
Margaret Asher – Department of Social Services

25 Years

Barbara Muir – Treasurer's Office



Wally Witt

With Sincere Appreciation for Your
Dedicated Service as an Appointee to the
Cumberlands Airport Commission.

1990-2015

Presented By

Norton City Council

January 20, 2015

7-A

January 6, 2015

PUBLIC NOTICE

The City Council of the City of Norton, Virginia will hold a public hearing on Tuesday, January 20, 2015 at 6:00 p.m. in the Municipal Council Chambers located at 618 Virginia Avenue, N.W., Norton, Virginia. The purpose of the hearing is to consider financial encumbrances for the year ended June 30, 2014 in the amount of \$347,416 for the General Operating Fund. A detailed listing of the encumbrances is available for inspection in the City Manager's office and may be viewed during normal office hours. All attendance and comments at the meeting are encouraged and welcome.

Fred L. Ramey, Jr.

City Manager

To the Coalfield: Please advertise in the Coalfield Progress on Friday, January 9, 2015 and again on Friday, January 16, 2015.

Encumbrances
30-Jun-14

Description (Vendor)	Amount	
Fire Equipment (On Rope 1 Inc)	\$ 1,451	Fire Department
Fire Equipment (Witmer Associates Inc)	\$ 1,827	Fire Department
Fire Equipment (Blue Ridge Rescue Suppliers)	\$ 12,361	Fire Department
Fire Equipment (Atlantic Emergency Solutions)	\$ 9,467	Fire Department
Digital Mapping Update (Worldview Solutions)	\$ 3,960	Planning and Development
Safe Routes to School (Local Funding)	\$ 318,350	Street Department
	<hr/>	
Total	<u>\$ 347,416</u>	

Inter-Office Memo



8-A

To: Mayor and City Council
From: Fred L. Ramey, Jr., City Manager *FR*
CC:
Date: January 15, 2015
Re: Update on the Upper Tennessee River Roundtable

Adam Wells will be at our January 20th Council meeting to present an update on the activities of the Upper Tennessee River Roundtable, specifically about initiatives on the Guest River in the City of Norton and Wise County.

Thank You.



NORTON CITY SCHOOLS

SCHOOL BOARD

PO BOX 498

22 TENTH STREET

NORTON, VA 24273-0498

TIM CASSELL

CHAIRPERSON

STEVE CHILDERS

VICE-CHAIRPERSON

VALERIE BROWN

MARK LEONARD

SHERRY ADAMS

DIVISION SUPERINTENDENT

KEITH PERRIGAN

TO: Jeff Shupe
FROM: *YI* Yvonne Isom, Finance Manager
SUBJECT: Request For Funds
DATE: January 5, 2014

8-B

The Norton City Schools request a deposit of City Funds in the amount of \$172,154.00 to cover debt service.